

Merchantville, NJ December 8, 2014

A regular meeting of Borough Council was held at 7:30 PM, Monday, December 8, 2014. Mayor Frank M. North presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Fields, Volkert, Grasso, Brennan, Sperrazza & Perno and Clerk Brouse, CFO Moules and Attorney Higgins were present.

PUBLIC

PROCLAMATION-Several presentations were given to Mayor Frank North and Patricia Fields for their years of service.

OLD BUSINESS

APPROVAL OF MINUTES-On a motion of Mr. Perno and second of Mr. Grasso Council approved the caucus meeting minutes for 10/27/14 and regular Council meeting minutes for 11/10/14 (with Mr. Sperrazza abstaining for 11/10/14 minutes).

CORRESPONDENCE

NEW BUSINESS

Resolutions to be read by consent agenda-On a motion of Mr. Perno and second of Mr. Sperrazza, the following resolutions were approved by consent agenda.

R14-128

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN
AND STATE OF NEW JERSEY AUTHORIZING 2014 BUDGET TRANSFERS**

WHEREAS, there are certain 2014 Budget Appropriations of the Borough of Merchantville with balances insufficient to meet requirements for operating Borough Affairs as indicated on the attached schedule; and

WHEREAS, there are 2014 Budget Appropriations with unexpended balances that are not needed for such purposes; and

WHEREAS, Revised Statutes 40A:4-59 provides for Transfers to those accounts having insufficient balances:

<u>Operating Budget Description</u>	<u>Account Number</u>	<u>Transfer</u>	
		<u>Out</u>	<u>Transfer In</u>
Engineering OE	4-01-20-715-251		500.00
Legal Services Litigation	4-01-20-712-252		400.00
Admin/Clerk Legal Ads	4-01-20-701-215	400.00	
Admin/Clerk Payroll Services	4-01-20-701-204	500.00	
Sewer Utility PSA Service Agreement	4-07-55-510-501		9,318.74
Sewer Social Security	4-07-55-541-501	318.74	
Sewer Salary & Wages	4-07-55-501-100	4,000.00	
Sewer Other Expense	4-07-55-505-501	5,000.00	
TOTAL		10,218.74	10,218.74

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville that the following transfers are hereby approved as indicated on the above schedule.

R14-129
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY CANCELING
2014 BUDGET APPROPRIATIONS WITH UNEXPENDED BALANCES

WHEREAS, the attached schedule indicates those budget accounts with unexpended balances;
 and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to Current Fund Surplus;

Police Overtime Per Contract	4-01-25-745-108	10,000.00
Employee Group Insurance	4-01-23-733-000	50,000.00
Street Lighting	4-01-31-435-000	10,000.00
	TOTAL	70,000.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, County of Camden, New Jersey, that the attached listed unexpended balances of the Current Fund and Trust Fund are hereby canceled.

R14-130
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF
NEW JERSEY REQUESTING APPROVAL OF ITEMS OF REVENUE

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Merchantville, in the county of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2014 in the sum of \$ 2,924.83, which is now available as a revenue from the State Pursuant to the provision of the statute, and

BE IT FURTHER RESOLVED that the like sum of \$ 2,924.83 is hereby appropriated under the caption Special items of General Revenue; and

BE IT FURTHER RESOLVED that the above is a result of grants of \$ 2,924.83 from:

Drunk Driving Enforcement Fund FY 2014 (7/2013 – 6/2014)	2,924.83
TOTAL	2,924.83

R14-131
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF
CAMDEN AND STATE OF NEW JERSEY APPROVING CHANGE ORDER
#1 AND FINAL FOR SEWER LINING PROJECT

WHEREAS, it was necessary to make changes in the scope of work to be done in completing the slip lining project in the Borough of Merchantville, Camden County, New Jersey;

WHEREAS, a change Order was developed to itemize and authorize those changes;

Item No.	Item Description	Unit Price	Estimated Quantity	Total Cost
<u>SUPPLEMENTALS:</u>				
S1	Emergency Pipe Cleaning (Hinchman to St. James)	\$2,000.00	1 LS	\$ 2,000.00
S2	Raise Manhole to Grade	\$ 500.00	1 UN	\$ 500.00
S 3	Point Repair greater than 5' Invert Depth	\$ 300.00	401.93 LF	\$120,579.00
S 4	Install Paving per Specification	\$ 65.00	175 ST	\$ 11,375.00
S 5	Dewatering	\$ 110.00	34 HRS	\$ 3,740.00
S 6	Cut & Remove Concrete Encountered Asphalt	\$ 30.00	39 SY	\$ 1,170.00
S 7	Concrete Sawing, 12" Thick	\$13,029.00	1 LS	\$13,029.00
S 8	Gas Main Sheathing	\$ 680.00	95 LF	\$ 64,600.00
S 9	Remove & Replace Manhole Frame & Cover	\$ 870.00	6 UN	\$ 5,220.00
S 10	Water Main Corp Break (Park Ave)	\$ 2,114.19	1 LS	\$ 2,114.19
S 11	Emergency Pip Repair (Cove & Chestnut)	\$13,909.47	1 LS	\$13,909.47
S 12	Televise Pipe (S. Chestnut St. Sinkhole)	\$ 2,000.00	1 LS	\$ 2,000.00
S 13	Rehab. Of Sanitary Gravity Sewer with Access Cuts-in	\$ 135.78	1709.50 LF	<u>\$232,115.91</u> <u>\$472,352.57</u>
<u>EXTRAS:</u>				
2 E	Cleaning & Video Inspection of Sanitary Sewer Main	\$ 2.00	3,164 LF	<u>\$ 6, 328.00</u>
<u>REDUCTIONS:</u>				
3 R	Rehab of 8" Underground Gravity Sanitary Sewer	\$ 26.50	135.50 LF	\$ 3,590.75
4 R	Rehab of 10" Underground Gravity Sanitary Sewer	\$ 26.50	850.30 LF	\$22,532.95
5 R	Rehab of 12" Underground Gravity Sanitary Sewer	\$ 26.50	3,599.70 LF	\$95,392.05
6 R	Rehab of 4' Dia. Concrete Masonry Manholes	\$ 283.50	94 LFD	\$26,649.00
7 R	Rehab of 5' Dia. Concrete Masonry Manholes	\$ 370.00	244 LFD	\$90,280.00
8 R	Rehab. Of 6' Dia. Concrete Masonry Manholes	\$ 451.00	7 LFD	\$ 3,157.00
9 R	Resetting of Manhole Rimes & Covers	\$ 2,600.00	1 un	\$ 2,600.00
				<u>\$244,201.75</u>

WHEREAS, the effectiveness of this resolution is contingent upon the approval of the project by the New Jersey Environmental Infrastructure Trust and subsequent related appropriations;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Merchantville that the following Change Order which is considered not to be the final change order is hereby authorized and approval is hereby granted based on the approval of the New Jersey Environmental Infrastructure Trust to revise the original contract amount from \$1,724,920.50 to the change order amount of (increase of \$234,478.82) for a total contract of 1,959,399.32.

**R14-132
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY
FOR UNCOLLECTABLE TAXES TO CITADELL WELLWOOD**

WHEREAS, the attached schedule indicates a refund for the uncollectable Taxes to Citadell Wellwood; and

WHEREAS, it is necessary to formally cancel unexpended taxes that may be credited to owner;

2013 3 RD and 4 th Quarter	68,478.45
2014 1 st 2 nd and 3 rd 4 th Quarter	<u>38,744.83</u>
TOTAL	107,223.28

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, County of Camden, New Jersey, that the attached listed are hereby canceled.

**R14-133
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY
CANCELLING GRANT BALANCE**

WHEREAS, the Borough of Merchantville received police enforcement grants for designated periods of times and the grant are expended. The Borough of Merchantville received the submitted reimbursement for the funds expended and no additional activity will be scheduled; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balance may be removed from appropriations;

CED Assistance Program	G-01-41-821-301	1,956.32
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NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, County of Camden, New Jersey, that the above listed unexpended balance of the police equipment grant is hereby canceled.

**R14-134
RESOLUTION CERTIFYING A LIEN AGAINST CERTAIN PROPERTIES FOR COSTS INCURRED BY
THE BOROUGH OF MERCHANTVILLE IN ACCORDANCE WITH THE PROPERTY MAINTENANCE
CODE**

WHEREAS, in accordance with Chapter 3 of the Code of the Borough of Merchantville entitled the "Property Maintenance Code", notice of noncompliance was sent to the following properties: 201 Woodlawn Ave; and

WHEREAS, said property owners did not comply with said notice and the Merchantville Public Works Department was ordered to abate the violations; and

WHEREAS, it is the desire of this Governing Body, in accordance with Chapter 60B of the Code of the Borough of Merchantville, to certify said costs incurred by the Merchantville Public Works Department as a lien against the properties known as 201 Woodlawn Ave; in accordance with Chapter 3 of the Code of the Borough of Merchantville.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that the following lien is hereby certified as against the property as noted in accordance with Chapter 3 of the Code of the Borough of Merchantville:

201 Woodlawn Ave	\$250.00
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BE IT FURTHER RESOLVED that the Borough Clerk shall forward a certified copy of this resolution to the owner(s) of the subject property.

BE IT FURTHER RESOLVED that the Tax Collector shall be responsible for collection of the amounts herein certified.

**R14-136
RESOLUTION AUTHORIZING ADVANCE PAYMENT TO
DAWN SCHMIDT FOR THE 2014 BREAKFAST WITH SANTA EVENT**

WHEREAS, N.J.S.A. 40A:5-16.1 permits the governing body of any local unit to authorize payment in advance toward expenses for authorized expenditures for Borough programs; and

WHEREAS, Dawn Schmidt of the Borough of Merchantville will need funds to purchase supplies for Breakfast with Santa scheduled for December 13, 2014; and

WHEREAS, the Treasurer has certified that funds are available from the 2014 Current budget, not to exceed \$500.00 to provide advance expense payments; and

WHEREAS, the Borough will verify their expenses and any excess cash will be repaid to the Borough along with a detailed bill of items or demand, and the certification or affidavit required by N.J.S.A. 40A:5-16 shall be submitted within 10 days after the completion of the Breakfast with Santa event for which the advance was made.

NOW, THEREFORE, BE IT RESOLVED that the treasurer is hereby instructed to make the above said payment to Dawn Schmidt for Breakfast with Santa expenses.

R14-137

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY TO APPROVE A RAFFLE LICENSE FOR ST. PETER CHURCH

WHEREAS, St. Peter Catholic Church has applied for and received an identification number 299-1-34957 allowing St. Peter Catholic Church the ability to conduct raffle licenses with proper approval; and

WHEREAS, St. Peter Catholic Church has properly completed the raffle license application and at least 7 days have elapsed between the time the application was filed and the time that the Borough Council made their findings and determination with checks to the Borough of Merchantville in the amount of \$20.00 each and checks to the Legalized Games of Chance Control Commission in the amount of \$20.00 each and that 15 days will elapse between the time the municipality forwards the application to the control commission and the date the license is issued to the applicant ; and

WHEREAS, Council person Sperrazza council person of the Department of Records and Licenses, has reported that the laws and regulations have been met, and that she recommends the granting of said license; and

WHEREAS, the Borough Clerk has reported that the legal preliminaries have been strictly complied with;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council be and is hereby authorized to issue a Raffle license numbered 15-02SPC to St. Peter Catholic Church for the raffle taking place on January 7, 14, 21 & 28, February 4, 11 & 25, March 4, 8 & 25, April 1, 8, 15, 22 & 29, May 6, 13, 20 & 27, June 3, 10, 17 & 24, July 1, 8, 15, 22 & 29, August 5, 12, 19 & 26, September 2, 9, 16, 23 & 30, October 7, 14, 21 & 28, November 4, 11, 18 & 25, December 2, 9, & 16 2015.

PAYMENT OF BILLS-On a motion of Mr. Perno and second of Mr. Brennan with Mr. Grasso abstaining, Council approved the payment of the following bills:

R14-138 RESOLUTION

RESOLVED that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.

CURRENT FUND		REVENUE	BUDGET
CHECKS CURRENT FUND	2013 BUDGET		
	2014 BUDGET	150.00	91,948.80
	GRANTS		9,713.39
	PFRS		
	PERS		
	DEBT SERVICE		
	BOARD OF		
	EDUCATION*		
	CAMDEN COUNTY		
WIRE TRANSFERS PAYROLL	11/14/14-11/28/14		137,349.35

WIRES / MANUAL CHECKS		10,596.00
TOTAL CURRENT	150.00	249,607.54
SEWER UTILITY		
CHECKS SEWER FUND		
2014 BUDGET		100,752.90
DEBT SERVICE		
WIRE TRANSFERS PAYROLL 11/14/14-11/28/14		2,052.51
WIRE NJEIT LOAN		
WIRES / MANUAL CHECKS		
TOTAL SEWER	0.00	102,805.41
GENERAL CAPITAL FUND		
CHECK CAPITAL FUND		65,759.60
MANUAL CHECK		
WIRE TRANSFERS PAYROLL		
TOTAL CAPITAL	0.00	65,759.60
TRUST FUND		
CHECK TRUST OTHER		
FUND		2,513.43
WIRE TRANSFERS PAYROLL 11/14/14-11/28/14		26,179.56
WIRES / MANUAL CHECKS		
TOTAL TRUST	0.00	28,692.99
SEWER CAPITAL FUND		
CHECK SEWER CAPITAL		2,732.50
MANUAL CHECKS		
WIRE TRANSFERS PAYROLL		
TOTAL SEWER CAPITAL	0.00	2,732.50
RECREATION		
TOTAL RECREATION	0.00	0.00
ANIMAL TRUST FUND		
ANIMAL TRUST CHECK		4.80
TOTAL ANIMAL TRUST	0.00	4.80
TOTAL BILL LIST & MANUAL CHECKS/WIRE	150.00	449,602.84
GRAND TOTAL		449,752.84

ADJOURNMENT: On the motion of Mr. Sperrazza and second of Mr. Grasso, the meeting was adjourned at 7:58 PM.

Denise Brouse, Borough Clerk